

POTTER TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
 Monday, May 7, 2018
 124 Short Road, Spring Mills, Pennsylvania

ATTENDED BY:

BOARD: Dick Decker, Chair
 Jake Tanis, Vice-Chair
 Melvin Dutrow
 Karl Eysenbach
 Dennis Foust

STAFF: Lisa Kroner, Township Secretary/Treasurer
 Budd Brooks, Road Superintendent

150270

CALL TO ORDER:

Chair Decker called to order the May 7, 2018, Regular Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

PUBLIC COMMENTS:

None

GUEST SPEAKER:

Resident, Ann Glaser, gave a presentation about Fair Districts PA-Centre County, a non-partisan group of volunteers advocating the creation of an Independent Citizen Redistricting Commission to direct the redistricting process. The next reapportionment and redistricting will happen after the 2020 census. Ms. Joanne Santamaria provided a Resolution in Support of a Citizens Commission for Legislative and Congressional Redistricting and asked the Board of Supervisors to support the creation of an independent citizens redistricting commission. Discussion by the Board followed. Mr. Tanis made a motion to support legislative efforts to amend the Pennsylvania Constitution to assign decennial task of both legislative and congressional redistricting to an independent citizens redistricting commission by adopting **Resolution #18-09**. Discussion follow. Seconded by Mr. Dutrow. **Vote in favor was unanimous. 5-0.**

Amanda Rummel and Nathan Rimmey, representing Penns Valley Youth Football League and Cheerleading, expressed their great need of a football field to play on consistently. They are inquiring about the athletic fields at Penns Prairie Park. Mr. Decker and Mr. Eysenbach provided the contact information for Tri-Municipal Park, Inc. Ms. Rummel will contact them directly with their interest and ideas.

Penns Valley Youth Football League & Cheerleading submitted a request for a sponsorship donation for their youth programs which are funded solely through registration fees and fundraising. Mr. Tanis made a motion to grant a \$250 donation for this request. Second by Mr. Dutrow. **Vote in favor was unanimous. 5-0.**

SPECIAL PRESENTATION:

Bid Opening for 2018 Paving Project @ 7:15 P.M.

Proposal and Contract was received from two (2) Bidders: 1.) Glenn O. Hawbaker, Inc., and 2). HRI, Inc. Mr. Brooks opened the bids and read them aloud. Bids were as follows: HRI, Inc. \$97,781.00; and Glenn O. Hawbaker \$95,683.60. Mr. Foust made a motion to accept the bid for the paving projects submitted by Glenn O. Hawbaker in the amount of \$95,683.60, pending review for acceptable bid bond and compliance with requirements of the proposal. Second by Mr. Tanis. **Vote in favor was unanimous. 5-0.**

LIAISON REPORTS:

Penns Valley EMS – Cindy Foust reported the EMS grant was used to purchase a generator. Donations are still being received. Several delinquent accounts have been sent to the District Magistrate for payment. Past and future fundraising efforts were discussed.

Zoning – Zoning report for April was reviewed. No discussion.

A Request for Zoning Map Amendment has been submitted by Earl N. Yearick Jr. A request for comments will be provided to Potter Township Planning Commission, Robert C. Rayman, Esq, and Centre County Planning & Community Development Office. Mr. Foust made a motion to schedule a Zoning Hearing for June 11, 2018 at 7:30 pm and advertise as required. Second by Mr. Tanis. **Vote in favor was unanimous. 5-0.**

Planning Commission – A final draft of revised sign ordinance anticipated to be submitted for review by Solicitor Rayman and Board of Supervisors.

Approved minutes from the April 3, 2018 meeting were distributed. No discussion.

Tri-Municipal Park – Time extensions have been approved by DCNR and PennVest for the grants and loans. A request was sent to DCNR for an additional \$100,000. Board of Directors is working with contractor regarding project bid.

Emergency Management Coordinator - Sally Tanis attended the EMC Spring Forum where they conducted a tabletop exercise of an emergency scenarios. Information presented on New Generation 911 and FirstNet. The second quarter meeting for Centre County Emergency Management is scheduled for this week.

SECRETARY/TREASURER REPORT:

Mr. Foust made a motion to approve the April 9, 2018 Regular Meeting Minutes. Second by Mr. Dutrow. **Vote in favor was unanimous. 5-0.**

An audit of the 2016-2017 Liquid Fuels funds was conducted by the Auditor General's office in April. Audit is complete and there were no findings.

An audit of the Worker's Compensation for April 2017-April 2018 was conducted as requested by EMC Insurance Agency. This is an annual audit. No final report has been received.

The spring newsletter, Potter Connections, was mailed the beginning of April. As a result, the Township received requests for new Community Information Folders, Constant Contact subscribers increased, CCATO scholarships were provided to college students by request, and several calls were received regarding the Community Aid bin at the Penns Valley EMS building.

Ms. Kroner shared the many compliments and expressions of appreciation that Mr. Brooks and his road crew receive from the residents, not only during the brush and riff-raff collections but throughout the year. The Board of Supervisors offered their accolades as well.

Centre County government is offering scholarships to encourage new emergency responder volunteers for fire companies, fire police and EMS. Applicants must be accepted into a post-secondary program at either Central Pennsylvania Institute of Science and Technology (CPI) or South Hills School of Business & Technology. This information will be posted on the website.

150270

ROAD SUPERINTENDENT:

Mr. Brooks was asked to provide line painting at the Penns Valley EMS building. He will coordinate with Chief Jason Brooks.

Riff-Raff and Brush collection was held last week.

The new truck should be ready in two weeks.

The Dirt and Gravel Grant applications will be reviewed and grants awarded on May 10th.

Country Club Park Flow Report was distributed. Sludge was pumped from tanks last week.

Mr. Brooks requested clarification on the number of new driveways permitted on Lower Georges Valley Road. Item tabled until a future meeting after consulting with Solicitor.

UNFINISHED BUSINESS:

The Joint Municipal Agreement between the (7) seven municipalities serviced by Penns Valley EMS has been signed by 6 of the 7 municipalities. Mr. Tanis made a motion to agree to donate to PVEMS a contribution of one-half (1/2) mill on the taxable basis of all properties located in Potter Township for the calendar year 2018. Second by Mr. Foust. **Vote in favor was unanimous. 5-0.**

Resolution #18-10 was presented to appropriate the sum of forty-one thousand (\$41,000.00) Dollars from Reserve Funds on hand, to the General Funds, for the purpose of contributing to the financial sustainability of the Penns Valley EMS in the amount of one-half (1/2) mill on the taxable basis of all properties located in Potter Township for the calendar year 2018. recognizing that such expenditure was not included in the original township budget for this fiscal year.

Chairman Decker offered a proposal to establish a Parks and Recreation Board for the management of Township Parks, including but not limited to Colyer Lake, Potter Run Park, and the property along Sinking Creek Road. Discussion amongst the Board was favorable. The current ordinance for parks and recreation is specific to Tri-Municipal Park only. Mr. Foust made a motion to provide a legal notice for the public regarding adoption of a new ordinance amending the existing language in the codified ordinances regarding parks and recreation. Second by Mr. Eysenbach. **Vote was in favor was unanimous. 5-0.**

Potter Township Board of Supervisors
 May 7, 2018 Meeting Minutes
 Page 4 of 4

No progress has been made regarding the final draft of Fire Protection Agreement with Centre Hall Fire Company.

NEW BUSINESS:

The Centre County 911/Emergency Communications Addressing Office reviewed a proposed road name for 911 Addressing requested by Gregory A. Smith. The Addressing Office has recommended the name Chopper Lane. This is a private drive off of the 2200 block of General Potter Highway in the area of Neff Road. Mr. Tanis made a motion to officially approve Chopper Lane as the name of the road. Second by Mr. Foust. **Vote was in favor was unanimous. 5-0.**

An estimate for Wordpress build for website on a new server and migration, support and Constant Contact maintenance has been received by Theresa M. Heiser. Ms. Heiser created the current website and provides maintenance and support. The estimate was reviewed. Mr. Foust made a motion to accept the proposal from Ms. Heiser and to move forward with work on website. Second by Mr. Eysenbach. **Vote in favor was unanimous, 5-0**

Fred Henry, Henry Surveys, LLC, presented preliminary subdivision plans for Michael Fuller. Per the Potter Township Parkland Dedication Ordinance, Mr. Fuller requested approval to accept Fees In-Lieu-Of rather than Parkland Dedication for the (1) one new lot in subdivision plan for property on Rimmey Road. Mr. Foust made a motion to accept Fees In-Lieu-Of in the amount of \$1250.00 for the one lot being created through this subdivision. Second by Mr. Tanis. **Vote in favor was unanimous. 5-0.**

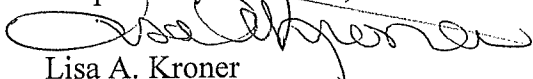
Fred Henry, Henry Surveys, LLC, presented preliminary subdivision/lot addition plans for Martorana. Per the Potter Township Parkland Dedication Ordinance, Mr. Martorana requested approval to accept Fees In-Lieu-Of rather than Parkland Dedication for the (1) one new lot in subdivision plan located on Rimmey Road. Mr. Foust made a motion to accept Fees In-Lieu-Of in the amount of \$1250.00 for the one lot being created through this subdivision. Second by Mr. Tanis. **Vote in favor was unanimous. 5-0.**

No *Staff Informatives* were pulled for discussion.

ADJOURNMENT:

Hearing of no additional business, Mr. Foust offered a motion to adjourn at 8:15 PM. Second by Mr. Tanis. **Vote in favor was unanimous, 5-0.**

Respectfully submitted,



Lisa A. Kroner

Township Secretary/Treasurer