

**POTTER TOWNSHIP BOARD OF SUPERVISORS**  
**REGULAR MEETING MINUTES**  
 Monday, April 9, 2018  
 124 Short Road, Spring Mills, Pennsylvania

**ATTENDED BY:**

**BOARD:** Dick Decker, Chair  
 Jake Tanis, Vice-Chair  
 Melvin Dutrow  
 Karl Eysenbach  
 Dennis Foust

**STAFF:** Lisa Kroner, Township Secretary/Treasurer  
 Budd Brooks, Road Superintendent  
 Robert Rayman, Solicitor

**CALL TO ORDER:**

Chair Decker called to order the April 9, 2018, Regular Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

**PUBLIC COMMENTS:**

None

**GUEST SPEAKER:**

Mr. Bob Myers, from Hawbaker Engineering, presented the final plans for Happy Valley Stables subdivision. Approvals have been received from other agencies, including letter to construct from Centre County. Mr. Tanis made a motion for conditional approval of the plans, and signature of the Board Chairman, outside of the meeting after all improvements have been made and all necessary signatures are on the document. Second by Mr. Foust. **Vote in favor was unanimous. 5-0.**

**LIAISON REPORTS:**

*Planning Commission* – Continued discussion on sign ordinance. Grange Fairgrounds staff and Planning Commission to talk about noise from loud speakers at the fairgrounds.

*Tri-Municipal Park* – A proposed 3-year budget was presented for review and approval. The Board of Supervisors are requesting additional information be included in the budget: accounting of all funds in operating budget, in-kind balances, and yearly budget amount of each municipality. Mr. Foust made a motion to approve the preliminary budget with the provision that a complete financial status would be forthcoming. Second by Mr. Tanis. **Vote in favor was unanimous. 5-0.**

Verizon has submitted an Antenna Site Right of Way Grant, for permission for placement of Verizon facilities to service cell site located on Upper Brush Valley Road. Mr. Tanis made a motion to approve Antenna Site Right of Way grant for utility facilities, and signing out of meeting, contingent upon municipal approval by Gregg Township and Centre Hall Borough. Second by Mr. Foust. **Vote in favor was unanimous. 5-0.**

Mr. Eysenbach made a motion to release the funds in the bank account for Tri-Municipal Park, in accordance with the Joint Articles of Agreement, to be transferred to Tri-Municipal Park, Inc. Second by Mr. Foust. **Vote in favor was unanimous. 5-0.**

Penns Valley Regional Planning Commission – The May 21st meeting will include discussion on LST tax to help EMS.

**SOLICITOR REPORT:**

The easement for Bloom Road sewer plant site is being signed this week by the neighboring property owner.

A Request for Zoning Map Amendment has been submitted by Earl N. Yearick Jr. A request for comments will be provided to Potter Township Planning Commission, Robert C. Rayman, Esq, and Centre County Planning & Community Development Office . Mr. Foust made a motion to schedule a Zoning Hearing for May 14, 2018 and advertise as required. Second by Mr. Tanis **Vote in favor was unanimous. 5-0.**

The Joint Municipal Agreement between the (7) seven municipalities serviced by Penns Valley EMS has been finalized. The Agreement is being reviewed for approval and execution by all municipalities.

A final draft of Fire Protection Agreement with Centre Hall Fire Company will be presented to the Centre Hall Fire Company for review and comments.

**SECRETARY/TREASURER REPORT:**

Mr. Tanis made a motion to approve the April 2, 2018 Regular Meeting Minutes. Second by Mr. Dutrow. **Vote in favor was unanimous. 5-0.**

Mr. Tanis made a motion to approve the March 2018 Financial Report. Second by Mr. Foust. **Vote in favor was unanimous. 5-0.**

Mr. Dutrow made a motion to approve the Check Detail Report and invoices to be paid on April 9, 2018. Second by Mr. Foust. **Vote in favor was unanimous. 5-0.**

Ms. Kroner reported that the newsletter has gone to print and will be mailed to residents by April 13, 2018. A full-color copy has been placed on website.

**ROAD SUPERINTENDENT:**

Road signs are being stolen in Potter Township as well as neighboring municipalities. State Police have been notified.

A search is still ongoing for two generators, one for Township facility and one for Country Club Park.

Country Club Park Flow Report was distributed.

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**UNFINISHED BUSINESS:**

April 16<sup>th</sup> is the deadline for payment of the Sewage Inspection Fee for 2018. The same procedure will be followed as in the past, with delinquent fee added after April 16, 2018

**NEW BUSINESS:**

Mr. Brooks presented a suggestion of construction of a restroom at the Potters Mills Sewer Plant. Mr. Tanis made a motion to construct a restroom at the Potter Mills Sewer plant and allow daytime access to guests of Potter Run Park. Second by Mr. Dutrow. **Vote in favor was unanimous. 5-0.**

No *Staff Informatives* were pulled for discussion.

**ADJOURNMENT:**

Hearing of no additional business, Mr. Dutrow offered a motion to adjourn at 8:20 PM. Second by Mr. Tanis. **Vote in favor was unanimous, 5-0.**

Respectfully submitted,



Lisa A. Kroner  
Township Secretary/Treasurer