

POTTER TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
 Monday, February 12, 2018
 124 Short Road, Spring Mills, Pennsylvania

ATTENDED BY:

BOARD: Dick Decker, Chair
 Jake Tanis, Vice-Chair
 Melvin Dutrow
 Karl Eysenbach
 Dennis Foust

STAFF: Lisa Kroner, Township Secretary/Treasurer
 Budd Brooks, Road Superintendent
 Robert Rayman, Solicitor

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CALL TO ORDER:

Chair Decker called to order the February 12, 2018, Regular Meeting of the Potter Township Board of Supervisors at 7:00 PM, followed by the Pledge of Allegiance.

PUBLIC COMMENTS:

No Public Comments were presented.

GUEST SPEAKER:

Centre Hall Fire Company President Barry Fisher presented an update on events since new officers began serving in 2018. Future undertakings will include additional training in leadership roles, recruitment of volunteers and financial management guidelines.

PLANS:

Madison Carts, Nittany Engineering, presented plans and a DEP Request for Planning Waiver for the lot addition of Nicosia/Myers) located in Sinking Creek Development. Mr. Foust made a motion for approval of Request for Planning Waiver and to authorize the Township Secretary to sign application. Second by Mr. Eysenbach. **Vote in favor was unanimous. 5-0.**

CONSENT AGENDA:

Mr. Dutrow made a motion to approve the February 5, 2018 Regular Meeting Minutes. Second by Mr. Foust. **Vote in favor was unanimous. 5-0.**

Mr. Tanis made a motion to approve the January 2018 Financial Report. Second by Mr. Dutrow. **Vote in favor was unanimous. 5-0.**

Mr. Foust made a motion to approve the Check Detail Report and invoices to be paid on February 12th. Second by Mr. Dutrow. **Vote in favor was unanimous. 5-0.**

LIAISON REPORTS:

Zoning – Monthly zoning report was reviewed. No questions.

Planning Commission – Continued review of sign ordinance.

Tri-Municipal Park – Bid packet being assembled for Phase I. Engineer Franson will review packet before submittal.

Announcement of approval of Tri-Municipal Inc By-laws by Gregg Township, Centre Hall Borough and Potter Township. Appointment of Board of Directors is as follows:

Potter Township – Karl Eysenbach, Supervisor; Michael Troyan; Todd Bowersox

Gregg Township – Keri Miller, Supervisor; Joel Myers; Lisa Kroner

Centre Hall Borough – Davis Araujo, Councilman; Ray Hankinson, Mayor; Russell Shuey

SOLICITOR REPORT

Discussion on Fire Protection Resolution.

Mr. Tanis made a motion to withhold the Fire Tax income from Centre Hall Fire Company until a new tax agreement is in place. Second by Mr. Eysenbach. **Vote in favor was unanimous. 5-0.**

An ordinance regarding connection to the Potter Mills Central System is being drafted.

SECRETARY/TREASURER REPORT:

The Zoning Office will be closed from Monday, February 19th through Friday, February 23rd.

Discussion on posting community events on Township website, newsletter and/or bulletin boards. No decisions were made

ROAD SUPERINTENDENT:

Aggregate Bids were reviewed for acceptable bid bond and compliance with requirements of the proposal. Mr. Foust made a motion to accept the bid for the year's supply of stone submitted by Glenn O. Hawbaker. Contracted bid amount \$ 92,879.00. Second by Mr. Tanis. **Vote in favor was unanimous. 5-0.**

Country Club Park update on maintenance at facility.

UNFINISHED BUSINESS:

Per Capita tax collections and delinquent taxes were discussed. Mr. Foust made a motion to send a notice with the March 1st mailings of tax bills forewarning of penalties and enforcement for collections. Second by Mr. Tanis. **Vote in favor was unanimous, 5-0.**

NEW BUSINESS:

Discussion on Hawbaker Engineering's Request for Waiver from the 10 feet top of detention berm width requirements to a five (5) feet top of low head infiltration berm width due to the shallow depth of the facility (2' from the basin bottom to the spillway), on behalf of Happy Valley Stables Subdivision. Waiver request was reviewed by Franson Engineering and approval was recommended based on stormwater management plan being consistent with Potter township's Act 167 Stormwater Management Ordinance. Mr. Foust made a motion to accept Don Franson's approval recommendations and authorize the waiver. Second by Mr. Eysenbach. **Vote in favor was unanimous, 5-0.**

BOARD/STAFF OTHER MATTERS: None

ADJOURNMENT:

Hearing of no additional business, Mr. Foust made a motion to adjourn at 8:20 PM. Second by Mr. Tanis. **Vote in favor was unanimous, 5-0.**

Respectfully submitted,



Lisa A. Kroner
Township Secretary/Treasurer

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